

Syst Division

FAX
SPEED POST
MOST IMMEDIATE.

CENTRAL BUREAU OF INVESTIGATION
ADMINISTRATION & TRAINING DIVISION.

Sub:- Sanctioning of Leave/Approval of Tour Programme in respect of DLAs - regarding.

JD/HOZ, CBI, Kolkata may please refer to her ID No. 337/1(Admn.)/Misc/CBI/KZ/2011 dated 18.03.2011 on the above cited subject.

2. The matter has been examined in Head Office in consultation with DOP/CBI. The observation of DOP/CBI in this regard are reproduced below:-

"The tour programme of DLA may be submitted through HOZ concerned with his/her remarks for approval of DOP. In cases involving urgency it can be approved by the HOZ under intimation to DOP. A report of work done on tour by the DLA may also be made mandatory."

Am 7.5.11
(MS. M. SACHDEV)
ADMIN. OFFICER (PERS.)
CBI : HO: NEW DELHI

Smt. Suman Bala Sahoo, JD/HOZ, CBI, Kolkata Zone, Kolkata.
CBI ID No. DP/PERS.I/2011/1351/36/2/2008

Dated: 9/5/2011

✓ Copy to :- ~~The~~ Sh. Sandesh Kumar, programmer, CBZ System Division, New Delhi. It is requested that the above mentioned Id note is placed on the CBZ website for the perusal of all HoZ, CBI,